



JOB POSTING

Position: Executive Director – African Medical and Research Foundation (AMREF) Canada

The Organization:

AMREF ensures access to good health for the most vulnerable and marginalized people in Africa. With their active involvement, AMREF develops and implements innovative and sustainable solutions to critical health challenges facing the continent.

AMREF Canada is a non-profit, non-governmental organization that is based in Toronto and supports AMREF in Africa to address critical health challenges by raising funds, providing project support, building capacity, raising awareness and engaging the Canadian public in African health development.

The Role:

AMREF Canada is seeking a dynamic new leader – someone who will help build a greater awareness of AMREF in the Canadian marketplace, will raise the bar with respect to fundraising, manage and mentor an inspired team of people and provide sound financial stewardship. Reporting to the Board of Directors he/she will strategize on goals and objectives and ensure plans are successfully implemented and achieved.

Responsibilities:

- Provide overall leadership, supervision and strategic direction for AMREF Canada and manage its growth and development;
- Be AMREF Canada's Ambassador and front-line contact for all major donors, government agencies, NGOs, volunteers, AMREF Headquarters, AMREF staff globally and at all major events and public appearances;
- Develop a deeper basis of fundraising resources within the government, foundations and the public sector and use this groundwork to continue to leverage high net-worth and corporate sponsors;
- Identify creative, alternative fundraising and marketing resources that are aligned with the organization's vision and values and appeal to the nature and sophistication of today's donors;
- Increase the profile/publicity/outreach of AMREF in the Canadian community;
- Lead, manage and motivate AMREF Canada's staff and volunteers
- Carry out policies and direction development set by the Board and keep them abreast of all developments;
- Ensure the management of AMREF Canada's complex financial reporting in conjunction with Finance Manager, Audit Committee and accountants

Qualifications:

- Minimum 10 years experience at a Senior Director level, with experience in a small organization
- Superior leadership, management and problem solving skills;
- Outstanding interpersonal and communication skills (both verbal and written); highly team oriented
- International development experience; knowledge of CIDA policies and guidelines
- Financial Management, budgeting and reporting experience
- The intellectual capacity to learn quickly; ability to multi-task;
- Strong fundraising and public awareness/communications experience
- Demonstrated influence with peers, co-workers and executive staff at all levels
- He/she must have the ability to travel internationally 4 to 6 weeks each year

Interested applicants please forward your resume in confidence to the attention of:

Sue Hall

shall@jllcornerstone.com

no later than November 30, 2009.

We thank all candidates for their interest, however; only those under consideration will be contacted.

No phone calls please

Candidates must be legally eligible to work in Canada.