

TENDER NOTICE

Pre-qualification/Registration of Suppliers for the year 2013 to September 2015

CATEGORIES AND REQUIREMENTS

CATEGORY A: SUPPLY OF GOODS

CATEGORY NO.	ITEM DESCRIPTION
AMREFHQ/1/2013	Supply of general stationery materials
AMREFHQ/2/2013	Supply of computer consumables, e.g. toners & accessories
AMREFHQ/3/2013	Supply of office equipment, e.g. safes, fax machines, telephone heads etc
AMREFHQ/4/2013	Supply of staff uniforms, e.g. dustcoats, protective gear.
AMREFHQ/5/2013	Supply of electronic equipment, e.g. TV, radios, camcorders, scanners
AMREFHQ/6/2013	Supply of automobile batteries & accessories
AMREFHQ/7/2013	Supply of electrical appliances, fittings, e.g. fluorescent tubes, bulbs etc.
AMREFHQ/8/2013	Supply of air conditioning units, equipment & accessories
AMREFHQ/9/2013	Supply of plumbing & sanitary materials, e.g. pans, toilet seats, etc
AMREFHQ/10/2013	Supply of drinking water
AMREFHQ/11/2013	Supply of alarms & fire fighting systems
AMREFHQ/12/2013	Supply & maintenance of signage & billboards
AMREFHQ/13/2013	Supply of food supplements, vegetables, sundries & consumables

CATEGORY B: PROVISION OF SERVICES AND WORKS

CATEGORY NO.	ITEM DESCRIPTION
AMREFHQ/14/2013	Repair, maintenance and servicing of telecommunication equipment and accessories e.g. PABX, Photocopying machines, telephone heads
AMREFHQ/15/2013	Repair and maintenance of office furniture, fixtures and fittings
AMREFHQ/16/2013	Repair and maintenance of firefighting equipment and alarm systems
AMREFHQ/17/2013	Provision of comprehensive office cleaning services
AMREFHQ/18/2013	Provision and maintenance of plants, flowers and trees
AMREFHQ/19/2013	Provision of clearing and forwarding services
AMREFHQ/20/2013	Servicing and maintenance of medical/laboratory equipment
AMREFHQ/21/2013	Repair and maintenance of water pumps
AMREFHQ/22/2013	Fumigation and pest control services
AMREFHQ/23/2013	Auctioneering services
AMREFHQ/24/2013	Repair, servicing and maintenance of air plants e.g. Air conditioners
AMREFHQ/25/2013	Event organization services.
AMREFHQ/26/2013	Repairs, servicing and maintenance of motor vehicles
AMREFHQ/27/2013	Repair and maintenance of office equipment e.g. Photocopiers, faxes
AMREFHQ/28/2013	Provision of Tents, chairs and tables
AMREFHQ/29/2013	Repair and Maintenance of Buildings in AMREF operational areas; plumbing,

CATEGORY NO.	ITEM DESCRIPTION
	painting, renovations, electrical, masonry
AMREFHQ/30/2013	Repair and maintenance of sewerage pumps and sewer lines
AMREFHQ/31/2013	Provision of security & related services
AMREFHQ/32/2013	Provision of Courier Services
AMREFHQ/33/2013	Repair & servicing of Lifts
AMREFHQ/34/2013	Provision of Catering services
AMREFHQ/35/2013	Provision and Collection of Sanitary Bins
AMREFHQ/36/2013	Provision of laundry services
AMREFHQ/37/2013	Provision of Landscaping & ground services
AMREFHQ/38/2013	Provision of Insurance services
AMREFHQ/39/2013	Provision of Car hire & Taxi services
AMREFHQ/40/2013	Provision of printing services for books, manuals, annual reports, brochures, etc.

CATEGORY C: PROVISION OF CONSULTANCY SERVICES

CATEGORY NO.	ITEM DESCRIPTION
AMREFHQ/41/2013	Audit and tax consultancy services
AMREFHQ/42/2013	Asset valuations consultancy services (engraving and tagging)
AMREFHQ/43/2013	Legal & related services
AMREFHQ/44/2013	Provision of Insurance services
AMREFHQ/45/2013	Provision of consulting and fundraising services
AMREFHQ/46/2013	Provision of editing services for medical books, journals etc
AMREFHQ/47/2013	Provision of health learning materials

CATEGORY D: ICT EQUIPMENT AND SERVICES

CATEGORY NO.	ITEM DESCRIPTION
AMREFHQ/48/2013	Provision of IT consultancy services
AMREFHQ/49/2013	Repair and maintenance of computer equipment e.g. servers, routers, printers and scanners
AMREFHQ/50/2013	Provision of voice, data communication services and computer networks
AMREFHQ/51/2013	Provision of software applications and licensing

CATEGORY E: HIGH VALUE SUPPLIES

CATEGORY NO.	ITEM DESCRIPTION
AMREFHQ/52/2013	Supply of Office furniture & fittings and curtains e.g. blinds, desks, chairs, book shelves & tables, etc.
AMREFHQ/53/2013	Supply of Computer hardware, photocopiers, projectors, computer hardware, laptops, desktops, etc.
AMREFHQ/54/2013	Supply of Promotional materials - shirts, Banners, Caps, bags, balls etc.
AMREFHQ/55/2013	Supply of Motor - vehicles & related accessories
AMREFHQ/56/2013	Supply of Medical /Surgical/Laboratory Equipment and supplies
AMREFHQ/57/2013	Supply of Human Medical Drugs, vaccines & clinical consumables
AMREFHQ/58/2013	Supply and Maintenance of Power Generators, electrical water pumps, Hand pumps
AMREFHQ/59/2013	Supply and installation of Plastic Water Tanks
AMREFHQ/60/2013	Air Travel Agency services